



SOCIETY OF TRAUMA NURSES

Board of Directors Good Faith Agreement

This Good Faith Agreement is made by and between _____ and the Society of Trauma Nurses, hereinafter known as STN, and is effective upon commencement of board term.

Cross Reference: Applicable STN board member job description and job descriptions of those non-voting committee/project chairs serving on the board.

Terms of Agreement:

This agreement will be in effect until the usual end of term or early termination as per the STN bylaws.

Expectations of Board Member:

1. Participation in at minimum 75% of scheduled conference calls (approximately six per year); 100% is the target.
2. Participation in 100% of the face to face Board of Director meetings (usually two per year), unless advance excusal is granted by the President.
3. Completion of orientation to the STN at start of term with appropriate STN executive committee member and other resource board member(s). May include (but not limited to) review of:
STN bylaws, strategic plan, website, policy manual, pertinent job description, previous year's annual report and board meeting minutes.
4. Adherence to stated deadlines for STN projects.
5. Attendance at the STN annual conference. Attendance at other STN events is expected whenever possible.
6. Development and monitoring of pertinent STN policies, processes, etc.
7. Timely filing of reports in the required format for all STN for calls/meetings.
8. Maintenance of the appropriate STN board operations manual (if applicable).
9. Timely response to electronic discussion on important STN issues.
10. Represent STN accurately and professionally at venues where participating as an agent of the STN.
11. Personally recruit two new members to STN for each year of service on the board.
12. Maintenance of current membership in STN by timely payment of dues.
13. Complete and submit in-kind services/donations form to track donations of time, monies, services, and materials to STN, if requested.
14. Minimum monthly time requirement for STN board work is estimated at twelve hours.

STN is expected to provide:

1. Reimbursement as set by the board for STN-related travel for each face to face board meeting not covered by the board member's home institution or adjunct meeting/program.
2. Leadership development activities.
3. Administrative support from the STN office in accordance with the applicable scope of services.
4. Mentoring and organizational support from the STN executive committee and past officers.

Accepted by Board Member:

Signature _____ Name _____

Date _____ Board Position _____

Acknowledged by STN: Initial _____ Date _____

SOCIETY OF TRAUMA NURSES
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