



SOCIETY OF TRAUMA NURSES

APN SIG Monthly Conference Calls : 2 nd Thursday of the month 11:00 – 1200 EST Dial in: 866-316-1519 Passcode: 52017693#

APN Special Interest Group (SIG) Monthly Teleconference Meeting Minutes

DATE: 2/18/2010 Scheduled 11:00 - 12:00pm EST

Present: Julia Senn-Reeves (joined at 11:15), Yvonne Michaud, Becky Cook, Melissa Twomey, Brian Doty (STN Staff), Sarah Clements (STN Staff), and Stephanie Czuhajewski (STN Staff)
Meeting was called to order at 11:05 p.m. and the January 2010 minutes accepted.

Topic: Annual Conference Planning: Cristy Thomas

Discussion: Mr. Doty provided an update on the conference room block. The group discussed plans for the onsite SIG meeting. In addition to a business meeting, Tara Collins will speak and her presentation will be eligible for CE credit. Ms. Twomey suggested that the group consider sending out an agenda, suggested committee deliverables and topic discussion ideas to the SIG in advance of the annual meeting to avoid too much open discussion during the meeting, which in the past has resulted in limited accomplishments. The group determined that the meeting should provide an opportunity for attendees to join the SIG, and exchange e-mails/phone etc.

Action: Ms. Thomas will provide ideas for content for the business meeting at the February teleconference. Anyone who is interested in presenting on a topic at the April meeting should e-mail Ms. Michaud. Ms. Senn-Reeves can present data from the survey at the conference.

Topic: Strategic Planning: Melissa Twomey

Discussion: Ms. Twomey advised that the Pediatric SIG has a 3-year strategic plan that the APN SIG may wish to review for the purpose of getting ideas in terms of SIG structure. Ms. Clements reported that the SIG Chair positions are 2-year terms, which can accumulate for a maximum of 6 years. Ms. Clements recommended utilizing a 2-year strategic plan and re-evaluating it at that time. Ms. Twomey reported that the Pediatric SIG strategic plan is available online and that they report goals and outcomes for each quarter. Ms. Twomey suggested that the current SIG call participants may be able to serve as an “executive committee” which could push information out to the list members and get them more engaged on specific projects. She also reminded the committee that it has support from headquarters for administrative needs. Ms. Twomey reported that the Pediatric SIG executive committee is comprised of mainly program managers and that the general population of its 400 members is very mixed. Ms. Senn-Reeves suggested that the group build in opportunities for “quick successes” into the strategic plan, including the possibility of having APN represented in the Journal of Trauma Nurses each quarter. The group determined that the APN SIG should have an overall goal of sharing information more readily with other APN members through e-mail and the STN website.

Action: The group will review the Pediatric SIG Strategic Plan. The consensus of the group is to provide a structured framework for goals at the annual STN meeting. Ms. Twomey will send the group a recommended structure for the annual meeting.

Topic: East Collaboration Update: Ms. Twomey/Ms. Senn-Reeves

Discussion: Ms. Twomey and Ms. Senn-Reeves reported that APN and EAST have developed a strong working relationship. Ms. Senn-Reeves reported that she attended the APN meeting at EAST and that a mission and vision is being developed. There were 18-20 folks heavily involved including 2 physicians, 12 nurse practitioners and 7 APNs.

Topic: General Announcements

**Action: Next APN monthly conference call:
Thursday, March 18, 2010 11:00 – 12:00 EST**

**Meeting adjourned at 11:55 a.m. EST.
Respectfully submitted,
Stephanie Czuhajewski, STN Headquarters**